

# THE OLD SCHOOL CLUB

Fernbank Road, North Ascot

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## Prospectus 2024

Our Clubs run out of Cranbourne School on Lovell Road and The Old School Day Nursery on Fernbank Road, Ascot. The after-school club and breakfast club are open in line with Berkshire school terms. The Holiday club is open on all school holidays excluding bank holidays.

## Sessions and Pricing

To secure your place at The Club a non-refundable £50.00 registration fee is to be paid.

### Breakfast Club

7.30am session - £8.45 per session.

### After School Club (available to Cranbourne only)

5pm session - £14.50 per session (regardless of when you collect within this time up until 5pm).

6pm session - £18.30 per session (regardless of when you collect within this time up until 6pm).

If your child attends an extracurricular club that is supplied by the school, we will be able to collect them from this onsite club, or they will be delivered back to The Club at Cranbourne.

### Holiday Club

8.30am to 5.30pm - £65.00 per day. All sessions are booked in advance and called registered sessions.

Additional hours above your registered hours are charged at £9.10 per hour. Credit/rebates are not given for any sessions missed by a child.

Invoices will be issued on the 1<sup>st</sup> day of each calendar month. Payments must be made by the 15th day of each calendar month. Failure to make payment will result in a 10% surcharge being applied.

## **Day to Day Information**

### **Parking at Cranbourne**

You will be able to park on the road outside of the school in the permitted spaces at the permitted times. If not available, parking is available in the car park off Hatchet Lane by the play park (SL4 2EP).

Please do not park in the school grounds.

### **Meals**

Breakfast club - as a sugar free setting, we offer a healthy mix of fresh fruit, yoghurt, and cereal from 7.30am in the morning.

After school a healthy snack is served at around 4.30pm each day. The children are offered freshly made wraps with a choice of fillings; cheddar cheese, tuna mayo, or ham (or a mixture of fillings). This is accompanied by fresh crudites such as cucumber and peppers, and followed by fresh fruit such as bananas, apples, strawberries etc. We are happy to accommodate all dietary requirements if we know in advance.

### **First Aid**

All staff attend regular Paediatric First Aid classes. In the event of an accident, we reserve the right to seek medical advice from the closest casualty department.

### **Staff Ratios**

In line with Ofsted guidelines, we operate on a 1:8 staff to child ratio. All staff have completed recognised safeguarding training and hold a current DBS.

### **Behaviour Management**

We believe in a consistent approach with positive reinforcement, if necessary, we will use time out when behavioural issues arise. In most cases this is sufficient, but if behavioural problems do develop, we discuss the matter with parents and a workable solution is sought.

In certain circumstances internal assessments will be undertaken and used to form part of an action plan.

### **Collection of Children**

If someone other than a parent or legal guardian is to collect a child, parents must inform the Club in advance. The name and description of the person will be documented, and a specific collection password given.